

Organization

Book:	1 Organization
Chapter	IV – General Administration
Subject	3 – Incident Critique Policy
Code	1-IV-3
Revised	1/27/2004

3.01 Purpose

To provide a systemic and standardized system to:

- a. Analyze the incident,
- b. Obtain accurate, relevant information about an incident.
- c. Make corrections in a non-personal manner.
- d. Communicate lessons learned to entire department.

3.02 Policy

It shall be the policy of Jersey Village Emergency Services to critique:

- a. Multi-alarm incidents
- b. Mass casualty incidents
- c. Incidents of an unusual or special interest
- d. An incident no later than one week after the incident.

3.03 Procedure

The Critique Session shall include:

1. *An introduction* – to include address, day of the week, time of day, type of occupancy, and a brief summary of the incident. The First In Officer shall deliver the introduction.
2. *Discussion of Roles* – each individual who filled a position in the Incident Command System shall briefly discuss their roll.
3. *Summary* – to include a review of problems encountered, suggested solutions, and lessons learned.